

**City of Henrietta – Façade Grant Program**  
**A project of the Henrietta Growth Corporation**  
**Approved – 10/07/08**

**What is the Façade Improvement Grant Program?**

The objective of the Façade Improvement Grant Program is to enhance and/or remove blight by assisting businesses and commercial property owners with improving building appearance.

**1. GENERAL**

The Façade Grant Program provides financial assistance for improvement projects on building facades in the original downtown area and commercial area along Omega Street. When feasible, restoration should follow the standard for design of the Secretary of the Interior's Standards for Rehabilitation of Historic Buildings. The intent of the grant program is to encourage appropriate revitalization to as many private properties in the Commercial District as possible. The property owner agrees to maintain the property after completing the work on the building.

**2. ELIGIBLE PROPERTIES**

Projects for structures located in the area original downtown area, along Omega Street and other contributing business locations as determined by the HGC Board of Directors are eligible to apply for grant funding. The legal owner of the property as listed in the County Tax Records must provide permission for the work and must agree to the maintenance of the property regarding the grant-assisted work.

**3. GUIDELINES**

- A. Prior approval by the Henrietta Growth Corporation's Board of Directors (HGC) is a prerequisite for any façade grant applicant.
- B. Grants are issued on a first-come, first-served basis subject to funding availability.
- C. There is no carry-over of funding or reimbursable projects from one fiscal year to the next.
- D. Projects must be completed within 180 days from approval date. *Failure to complete projects within 180 days of approval date will result in loss of approved funds.***
- E. There is no reimbursement for projects started before receiving approval for grant funding.
- F. The amount of the grant for approved projects is 50% of the project total with a maximum of \$2,500 per façade and \$5,000 per building, subject to funding availability.

**4. APPLICATION PROCESS**

- A. Submit application to the HGC. For information on this process, contact Rick Langford @ 940-538-4316.

## 5. FAÇADE PROJECT

A. Do not begin project until grant approval is received.

**B. *Failure to complete projects within 180 days of approval date will result in loss of approved funds.***

C. Construction projects may require building permits. Contact the City of Henrietta at 940-538-4316. Contractors must have a professional trade license and a city business license.

D. Signs may require permits. For applications, call 940-538-4316.

## 6. REIMBURSEMENT PROCESS

Reimbursement will occur after:

1. Project completion and final inspection by a member of the Façade Grant Committee
2. Submission of paid invoices and two-sided cancelled check copies
3. Submission of properly completed and signed forms indicated above.

Send all materials to:

Henrietta Growth Corporation

Rick Langford

P. O. Box 409

Henrietta, TX 76365

For more information, call 940-538-4316.